

BEFORE, DURING, AND AFTER A FLOOD AT YOUR BUSINESS



Before a Flood Hits

- Take pictures of your property and building. It will make the claims process smoother in the event your business sustains damage.
- Clean out floor drains and catch basins and check drainage pumps.
- Anchor and fill above-ground tanks with water or product to keep them in place during the storm. Fill the fuel tanks on your emergency generator and fire pumps.
- Ensure automobiles have full fuel tanks.

During a Flood

- Obtain and keep accessible as much cash as possible as banks may not be open following the storm.
- Shut down production processes safely and turn off the electricity at the main power source.
- Evacuate employees.
- Keep up to date about evolving emergency information through the Emergency Alert System (EAS) or the National Oceanic and Atmospheric Administration (NOAA).
- Avoid walking, swimming, and driving through flooded areas.
- Get to higher ground or the highest level of a building. Avoid sheltering in closed areas, such as attics, to prevent getting trapped by rising water.

After a Flood Hits

- Call employees to ensure that they and their families are safe and secure.
- Check circuits and equipment before restoring power.
- Assemble a recovery team to begin to implement your business continuity plan.
- Call your insurance agent, broker or insurance company immediately to report how, when and where the loss or damage occurred. Have your policy number handy, and give them a general description of damages.

Contact us for more tips and information about how to stay safe during extreme weather events and natural disasters.

Burnham
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